



# COURSE OUTLINE

## SSW207

Prepared: Judi Gough, MSW,RSW Approved: Martha Irwin, Chair, Community Services and Interdisciplinary Studies

<b>Course Code: Title</b>	SSW207: SSW COMMUNITY RESOURCES & FIELD PREP
<b>Program Number: Name</b>	1203: SOCIAL SERV WORKER
<b>Department:</b>	SOCIAL SERVICES WORKER
<b>Semester/Term:</b>	17F
<b>Course Description:</b>	<p>This course will prepare students for fieldwork experiences in social service settings that occur in the second year of the program. It includes learning about the role of a social service worker student within social service and/or affiliated organizations, expectations of the field placement experience, roles of the student, field placement supervisor and field placement instructor, learning and employability skills, personal and professional ethics and accountability. This course is a prerequisite to SSW 301: Fieldwork for SSW and SSW 302: Seminar for SSW in the Social Service Worker Program. Students must be successful in this course to register in SSW 301/302.</p> <p>The course also explores the broad range of community resources accessed by individuals and families in Sault Ste. Marie and the District of Algoma (as applicable/relevant). Students will learn effective approaches to locating social service organizations, and learning about their mission, services and referral processes</p>
<b>Total Credits:</b>	3
<b>Hours/Week:</b>	3
<b>Total Hours:</b>	45
<b>Prerequisites:</b>	SSW105
<b>This course is a pre-requisite for:</b>	SSW301, SSW302
<b>Essential Employability Skills (EES):</b>	<p>#1. Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.</p> <p>#2. Respond to written, spoken, or visual messages in a manner that ensures effective communication.</p> <p>#4. Apply a systematic approach to solve problems.</p> <p>#5. Use a variety of thinking skills to anticipate and solve problems.</p> <p>#6. Locate, select, organize, and document information using appropriate technology and information systems.</p> <p>#7. Analyze, evaluate, and apply relevant information from a variety of sources.</p>



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- #8. Show respect for the diverse opinions, values, belief systems, and contributions of others.
- #9. Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.
- #10. Manage the use of time and other resources to complete projects.
- #11. Take responsibility for ones own actions, decisions, and consequences.

**Course Evaluation:**

Passing Grade: 50%, D

**Other Course Evaluation & Assessment Requirements:**

All field placement requirements must be completed to be successful in the course. All 40 hours of volunteer experiences and volunteer report must be completed to be successful in the course. Students who are not successful in this course are not eligible to proceed into field placement and seminar: SSW 301 and 302.

**Evaluation Process and Grading System:**

Evaluation Type	Evaluation Weight
Field placement requirements	5%
Skill development	30%
Social Service organization report and presentation	35%
Volunteer Hours and Report	30%

**Course Outcomes and Learning Objectives:**

### Course Outcome 1.

Demonstrate knowledge of social service agencies in Sault Ste. Marie and District

### Learning Objectives 1.

- a) Demonstrate knowledge of the range of social service organizations within Sault Ste. Marie and District ( may include income support programs, addictions and mental health services (concurrent disorders) for both children and adults, counselling services, employment support services, educational services, services for specialized populations, and other services as determined in the course)
- b) Demonstrate ability to locate current, accurate and credible information on local resources
- c) Demonstrate ability to research and present information on services, client populations and how to access/refer

### Course Outcome 2.



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Demonstrate an ability to think systemically in relation to identifying resources and facilitating referrals to meet client needs

### **Learning Objectives 2.**

- a) Demonstrate understanding of the complexity of some situations and need for creative approaches to service provision
- b) Demonstrate understanding of the multidisciplinary approach to service delivery and the ability to identify community partnerships
- c) Demonstrate understanding of diversity as the concept applies to the planning, delivery and organization of social services

### **Course Outcome 3.**

Demonstrate the ability to develop professional skills and abilities to prepare for field placement, which will include, but not be limited to, the following

### **Learning Objectives 3.**

- a) Ability to take initiative for meeting one's own learning needs using active learning and resources available
- b) Ability to follow instructions and seek clarification as required in a timely manner
- c) Ability to keep track of due dates and assignment criteria and to complete tasks independently without external reminders
- d) Ability to multi- task and determine priorities
- e) Ability to meet deadlines and be on time
- f) Ability to be flexible, according to the demands of the situation and priority
- g) Ability to take notes, minutes, develop an agenda, and facilitate a meeting/presentation
- h) Ability to seek and use consultation/supervision in a productive, timely and proactive manner
- i) Ability to operationalize the concept of 'taking initiative' in a field placement setting
- j) Ability to learn about a new organization, clarify roles and responsibilities, and seek out information required to learn about the organization and role of an SSW
- k) Demonstration of effective teamwork and group skills
- l) Ability to seek out and accept constructive feedback in relation to developing professional skills and to be accountable for personal behavior
- m) Ability to seek out learning opportunities and to actively create opportunities to meet learning needs
- n) Ability to act ethically and responsibly, using the OCSWSSW Code of Ethics and Standards



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of Practice  
o)Ability to name and demonstrate self-awareness skills in relation to professional behavior required for effective SSW practice

### **Course Outcome 4.**

Demonstrate the ability to use constructive problem solving and conflict resolution skills

### **Learning Objectives 4.**

- a)Ability to identify one's own personal orientation to identifying and addressing conflict
- b)Ability to understand and apply the principles of constructive problem solving using model(s) taught in class
- c)Demonstrate knowledge about the policies (of College/organization) related to identifying/resolving conflict

### **Course Outcome 5.**

Demonstrate professional communication skills

### **Learning Objectives 5.**

- a)Ability to write professionally and produce factual, error-free documents (grammar, spelling, use of APA, etc.)
- b)Ability to use electronic tools professionally (social media, email, word-processing, telephone, etc.)
- c)Ability to effectively communicate (using concise verbal and/or written means that are professional and purposeful)
- d)Ability to use the most effective means of communicating relevant to a situation (i.e. supervisor, instructor, etc.)
- e)Demonstrate awareness of and ability to use appropriate body language in relation to professional interactions and relationships

**Date:**

Wednesday, August 30, 2017

Please refer to the course outline addendum on the Learning Management System for further



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information.